

## **SCHOOL SPONSORED & NON-SCHOOL SPONSORED ACTIVITIES & FUNDRAISING**

**CCA**

This policy applies to all District administrators, licensed educators, staff members, students, organizations, volunteers and individuals who initiate, authorize, or participate in fundraising events or activities for School Sponsored events; or receive, authorize, accept, value, or record donations, gifts, or sponsorships for the District or individual schools. It is expected that in all dealings, District and school employees will act ethically and in accordance with all San Dieguito Union High School District bylaws as well as applicable local, state, and federal statutes.

### **School Sponsored Clubs**

Definitions— “School Sponsored” for purposes of this policy means activities, fundraising events, clubs, camps, clinics, programs, sports, etc. that are authorized by the District or individual school(s) that support the District or authorized curricular school clubs, activities, sports, classes or programs that also satisfy one or more of the following criteria.

The activity:

- a. is managed or supervised by the District or public school, or District or public school employee.
- b. uses the District or public school’s facilities, equipment, or other school resources.
- c. is supported or subsidized, more than inconsequently, by public funds, including the public school’s activity funds.
- d. does not include non-curricular clubs.

### **Non-school Sponsored Activities & Fundraisers—**

Activities, clubs, groups and their associated fundraisers or other activities that are not school sponsored or groups, clubs, sports, and programs that are not managed by District employees are deemed to be Non-school Sponsored. A club in this category generally meets one or more of the following criteria: (1) limits membership in any way, (2) is closely affiliated with an outside organization with a major purpose of the club fundraising for that organization, and (3) the club advisor is not expected to attend or supervise all club functions. The school will not assume any responsibility for the planning, conducting, or evaluating of club activities.

Non-school-sponsored activities may:

- a. not use the school’s or District’s name without express District permission.
- b. not use the District’s facilities, equipment, and other assets or staff unless a facilities use agreement is initiated and approved. These agreements should follow District policy for other facilities use agreements.
- c. not utilize District employees (in their official capacity) and other resources to supervise, promote, and otherwise staff the activity or fundraiser.
- d. not be insured